**2020 AJOU-SUWON SCHOLARSHIP PROGRAMME PARTICIPANT’S RESPONSIBILITIES**

**Graduate School of International Studies, Ajou University**

# Health

* + You must inform Suwon Center for International Cooperation (SWCIC) and Ajou University any personal or family circumstances such as medical conditions and/or family problems which are likely to affect your ability to complete the approved course.
	+ You agree to allow SWCIC to collect information concerning yourself and delivering information on to other relevant parties, if necessary.

# Participation in the programme

As a participant of the AJOU-SUWON Scholarship programme, you abide by the following:

* + Resides in Korea for the duration of the programme (except for holidays or temporary leaves on the condition that temporary leave needs reporting to the university in advance).
	+ Complete a full degree programme. You are not allowed to withdraw from the course once the programme starts. However, you may withdraw with a valid personal or home country’s reason (such as health or work issues). After the safe return to home country, students need report their return to Ajou University.
	+ The scholarship for housing will be provided only for those who stay on campus dormitory. Students who want to stay out of the campus can do so, however, no financial support will be available for those who do not stay on campus housing.
	+ Students who want to reside in other places but on campus dormitory should pay the entire fee caused by the residence by themselves, including utility bill. Also, a copy of a living plan which includes the address of the place, the period of tenancy contract, and the emergency number should be submitted to Ajou University, before the application for on campus student hall for the next term begins. There shall be a strict restriction on the return to the dormitory, once a student decides to move out of campus.
	+ Maintain an appropriate study load and achieve satisfactory academic progress for the course. If you fail to attain a certain level of grades required by the university or violate the regulation of the university, your status as an AJOU-SUWON Programme participant may be suspended, and in some cases, you will be required to return home.
	+ Participate in all activities associated with the approved courses of study, including all participating in the lectures and tutorials and completing all the work and examinations required for the course.
	+ Scholarship Recipients should take responsibility to participate in the orientation and quarterly meeting with SWCIC.
	+ Scholarship Recipients should take responsibility to participate in the SWCIC cultural programs at least twice a year.
	+ Refrain from engaging in political activities or any form of employment for profit or gain.
	+ There is a need for the recipients to participate diverse programmes hosted by both Ajou University and SWCIC during their stay in Korea.

# Temporary Leave

* + You can leave for a limited period of time (to your home country or travel abroad) during the programme on the condition that the trip does not affect your academic work and you notified the university in advance, at least 3 weeks before your trip.
	+ You agree to provide SWCIC and Ajou University your flight itinerary, travel insurance and other required documents.

# Completion of the course and return home

* + You must return to your home country upon completion of the training programme.
	+ Before their return to home country, the recipients of AJOU-SUWON Scholarship are required to submit an individual future plan and an action plan for promoting the relationship between their city and Suwon to SWCIC.
	+ After their return to home country, the recipients of AJOU-SUWON Scholarship are required to cooperate on advertising Suwon City, by proactively participating in online and offline activities held by Ajou University as well as SWCIC.

I read and understood my responsibilities as a participant of AJOU-SUWON scholarship programme stated above. I will abide by the rules of Suwon Center for International Cooperation and the university and by the conditions as may be stipulated by the Government of the Republic of Korea in respect to the scholarship programme.

Date:

Name:

Signature: